



**Rappahannock Rapidan Regional Commission
 February 22, 2017 Regular Meeting
 Regional Commission Offices
 420 Southridge Parkway, Suite 106, Culpeper, Virginia 22701**

	Culpeper County		Town of Culpeper
X	John Coates	X	Chris Hively
X	Steven L. Walker	X	Meaghan E. Taylor
	Fauquier County		Town of Gordonsville
X	Christopher T. Butler	X	Robert K. Coiner, Vice-Chair
X	Paul S. McCulla, Treasurer		Town of Madison
	Madison County		Daniel A. Painter
	Daniel Campbell		Town of Orange
X	Charlotte Hofmann	X	Martha Roby
	Orange County		Greg Woods
X	James P. Crozier, Chair		Town of Remington
	R. Bryan David	X	Evan H. 'Skeet' Ashby
	Rappahannock County		Town of The Plains
	Deborah A. Keyser		Christopher R. Malone
X	Roger Welch		Town of Warrenton
		X	Sean Polster
		X	Jerry Wood
			Town of Washington
			John Fox Sullivan

*Staff Present: Patrick Mauney, Jenny Biché, Kristin Lam Peraza, Terry Snead, Cathy Zielinski
 Others Present: Gary Deal, Culpeper County Board of Supervisors; Sue Hromyak*

1. Call to Order

Chairman Crozier called the meeting was called to order at 1:00 p.m.

2. Welcome to New Commissioners

Chairman Crozier announced two new members of the Regional Commission. He welcomed Mr. Chris Butler, Lee District Supervisor from Fauquier County to the meeting, and stated that Mr. Daniel Painter, Town of Madison Council member, was unable to attend today's meeting.

3. Roll Call

The roll was called by the Executive Director.

4. **Determination of a Quorum**

There was a quorum present.

5. **Approval of Agenda**

R. Welch moved, J. Coates seconded, for approval of the agenda as presented. The motion carried unanimously.

6. **Public Comment**

Chairman Crozier opened the floor for public comment.

Sue Hromyak thanked the Regional Commission for their support to her during her more than 17 years as an employee of the organization, and noted her gratefulness for the relationships developed with other staff members and local jurisdiction staff and elected officials.

7. **Presentations and Special Recognition**

a. *Resolution of Appreciation to Sue R. Hromyak*

Chairman Crozier presented a Resolution of Appreciation to Sue R. Hromyak for her service to the Regional Commission. Mr. Mauney read aloud the plaque presented to Ms. Hromyak: “The Rappahannock-Rapidan Regional Commission hereby recognizes Sue R. Hromyak for her 17 years of service in support of the Regional Commission and extends its sincere gratitude for her contributions to the organization, including the Commuter Services program, Annual Meetings, Retreats, and Living Towns planning workshops, and most especially for her ability to creatively take on ‘other duties as assigned’ throughout her years with the Regional Commission.”

b. *Resolution of Thanks to Outgoing Commissioner William L. Lamar*

Chairman Crozier presented a Resolution of Thanks for contributions to the Regional from outgoing Town of Madison representative William Lamar. Mr. Mauney will present a plaque to Mayor Lamar at a later date.

c. *Presentation: Mr. Gary Deal, Culpeper Youth and the Youth Advisory Council*

Chairman Crozier welcomed and introduced Mr. Gary Deal, West Fairfax District representative to Culpeper County Board of Supervisors. Mr. Deal discussed the development and ongoing work of Culpeper Youth and the Youth Advisory Council. The programs are designed for middle and high-school age youth to work together on developing skills in leadership, collaboration, public speaking, local government, and community participation. Commissioners discussed opportunities for expanding the initiative to other localities in the region.

8. **Approval of Minutes**

Chairman Crozier presented the minutes of the December 14, 2016 meeting of the Regional Commission. Mr. Coiner moved, seconded by Mr. Welch, for approval of the minutes as presented. The motion carried unanimously.

Chairman Crozier noted the inclusion of draft minutes from the February 1, 2017 RRRC Executive Committee in the meeting packets for Commissioner's information only.

9. **Intergovernmental Review**

Chairman Crozier presented requests received for Intergovernmental Review.

a. *RRCS Section 5310 Capital Assistance for Purchase of Vehicles*

Chairman Crozier indicated that the Executive Committee authorized a letter of support for Rappahannock-Rapidan Community Services' (RRCS) annual request to the Federal Transit Administration for capital assistance for vehicle purchase, and asked for ratification of the Executive Committee's decision. Mr. McCulla moved, seconded by Mr. Coiner, for ratification of the Executive Committee's letter of support. The motion carried unanimously.

b. *DEQ FY 2017 319-H Non-Point Source Implementation Grant*

Mr. Mauney provided an overview of the grant request from the Department of Environmental Quality (DEQ) to the Environmental Protection Agency for \$3,059,000 in federal funds to support core Non-Point Source programs. He indicated that Regional Commission staff had reviewed the request and that the programs supported by the funding request are in line with regional priorities, but noted that stormwater program delivery and Non-Point Source Education and Outreach would not be funded, due to recent internal changes at DEQ. No action was taken by the Regional Commission.

10. **Financial Reports**

a. *FY 2017 YTD Revenues and Expenditures*

Chairman Crozier presented the year-to-date Revenues and Expenditures through January 31, 2017. Mr. Mauney noted that revenues are on target at this point in the fiscal year and expenditures presently are lower than forecast. Expenditures will rise based on project expenses from grants and filling of vacant staff positions in the third and fourth quarters. Mr. Mauney also noted that the Hazard Mitigation Plan update contract was approved earlier this month and will be added to the budget before the next meeting. Mr. Coiner noted that he would be serving on the state Hazard Mitigation grants stakeholder committee.

11. **RRRC By-Laws Amendments – Second Reading**

Chairman Crozier presented for consideration a series of amendments to the organization's By-Laws. Mr. Mauney reviewed the proposed amendments and referenced the inclusion of a redline copy of the proposed amendments in the meeting packets:

Article VII, Section 2 – relates to timing of filling vacancies that occur in an Officer position

Article VII, Section 3 – relates to timing of filling vacancies that occur in an Officer position

Article VII, Section 4 – removes the requirement that the Chairman shall sign and approve all grant applications

Article VIII, Section 1(a) – clarifies the timing of setting the yearly meeting schedule

Article IX, Section 1 – clarifies the composition of the Executive Committee

Article IX, Section 2 – clarifies the calling of Executive Committee meetings

Article XI, Section 4 – clarifies the methods utilized for disbursement of payments

Article XII, Section 1 – clarifies the source of population figures used for local contributions for Commission per capita rate

Mr. Coiner moved, seconded by Ms. Roby, for approval of the amendments to the Rappahannock-Rapidan Regional Commission By-Laws. The motion carried unanimously.

12. **Executive Director’s Report**

Mr. Mauney presented the Executive Director’s report, noting an upcoming Foothills Area Mobility/Commuter Services transportation forum in Warrenton on February 23rd, and public input sessions for the Regional Food Branding project on March 7th in Culpeper and Warrenton. Mr. Mauney also shared that he and Mr. Coiner attended the Virginia Association of Planning District Commissions (VAPDC) Winter Awards Banquet in Richmond and presented former Commissioner John W. McCarthy with the Gordon N. Dixon Award honoring his leadership and support for regional planning initiatives.

a. *FY 2018 Smart Scale Transportation Funding*

Mr. Mauney referenced the recently announced scores and draft funding scenario from the second round of the Smart Scale transportation funding process. Two projects, both in the Town of Warrenton, were recommended for funding from the region during this cycle. Mr. Mauney shared that the RRRC Rural Transportation Committee was evaluating the results and would be making recommendations to improve the region’s project scoring between now and the opening of the next round of funding in August 2018. The Board discussed potential strategies and asked Mr. Mauney to provide a timeline of the HB2/Smart Scale development from 2015 to the present with respect to Regional Commission input and involvement.

b. *GO Virginia Region 9 Council*

Chairman Crozier presented the GO Virginia update. The Executive Committee approved the selections of Mr. Gary Deal, Culpeper County, and Mr. Bryan David, Orange County Administrator, as the elected and appointed officials to the Region 9 Council from the region. Mr. Deal apprised the Board of his initial impressions from the first regional council meeting held on February 13th and shared his belief that there are many potential benefits for the region. Mr. Mauney referenced the members of the Region 9 Council, highlighting the private sector representatives from the Rappahannock-Rapidan region.

13. **Staff Updates**

a. *Foothills Housing Network Strategic Planning*

Chairman Crozier requested Ms. Zielinski report on the ongoing strategic planning efforts related to the Foothills Housing Network and the role of the Regional Commission. Ms. Zielinski referenced a grant received from Virginia Housing Development Authority (VHDA) to support this effort. The Regional Commission and Foothills Housing Network are working with the Virginia Housing Alliance (VHA) to develop an outcome-oriented plan to ensure that improvements to the homeless response system in the region

will be sustainable long-term. Ms. Zielinski indicated that findings would be shared with the Board and that staff will seek direction from the Board and local governments on the long-term direction and sustainability of FHN.

14. Grant Applications and Requests for Authorization

a. *Foothills Housing Network Application to DHCD for FY 2018 VA Homeless Solutions Program (VHSP) Grant renewal*

Chairman Crozier asked Ms. Zielinski to brief the Regional Commission on this request. Ms. Zielinski stated that the grant received last year was a two-year grant, but that it requires an authorization for renewal. Total funding received in the region is \$412,371. The Regional Commission receives \$55,000 for Central Entry coordination, and \$29,433 for planning and administration. Ms. Roby moved, Mr. Coiner seconded, to approve the renewal grant request. The motion carried by unanimous vote.

b. *2017 Virginia CDBG Program Regional Priorities*

Chairman Crozier requested Mr. Mauney to review the request from the Department of Housing and Community Development for annual CDBG program priorities. Mr. Mauney explained that each Regional Commission is asked to prioritize nine CDBG project types into three tiers, and that the highest priorities receive additional points for CDBG applications originating in the region. The priorities from the Regional Commission have been unchanged since 2007. Mr. Coiner moved, Ms. Hofmann seconded, that the CDBG tiered priorities be submitted unchanged from 2016. The motion carried unanimously.

15. Election of 2017/2018 Officers for terms beginning March 1, 2017

Chairman Crozier presented the proposed slate of officers, as identified by the Nominating Committee following the December meeting of the Regional Commission.

Chair: Jim Crozier, Orange County
Vice-Chair: Bob Coiner, Town of Gordonsville
Treasurer: Meaghan Taylor, Town of Culpeper
At-Large: Dan Campbell, Madison County
At-Large: Debbie Keyser, Rappahannock County
At-Large: Paul McCulla, Fauquier County

Chairman Crozier then opened the floor for nominations. There were no nominations from the floor. Mr. Coates moved, Ms. Roby seconded, to elect the Nominating Committee's slate, as presented. The motion carried by unanimous vote.

16. Regional Roundtable

Commission members mentioned items of interest from their localities.

17. Adjournment

Chairman Crozier adjourned the meeting at 2:15 p.m.

Reviewed and Respectfully Submitted by:

Patrick L. Mauney
Secretary & Executive Director