



**Rappahannock-Rapidan Regional Commission Executive Committee Meeting
April 26, 2017**

**The Pavilion on Lakeland Farm
13528 Sedwick Lane, Orange, VA 22960**

MINUTES

X	Daniel Campbell	Madison County
	Robert Coiner, Vice-Chair	Town of Gordonsville
X	James P. Crozier, Chair	Orange County
	Deborah Keyser	Rappahannock County
X	Paul S. McCulla	Fauquier County
X	Meaghan E. Taylor, Treasurer	Town of Culpeper

Staff Present: Deidré Anderson, Jenny Biché, Michelle Edwards, Patrick Mauney, Terry Snead, Cathy Zielinski

Others Present: Bryan David, Orange County; Martha Roby, Town of Orange; Steven L. Walker, Culpeper County; Roger Welch, Rappahannock County; Greg Woods, Town of Orange

1. Call to Order

The meeting was called to order at 1:10 p.m. by Chairman Crozier. P. Mauney confirmed that a quorum was present.

2. Adoption of the Agenda

M. Taylor moved, seconded by P. McCulla, to approve the agenda as presented. The motion carried by unanimous vote.

3. Public Comment

Chairman Crozier invited comments from those present at the meeting. There were no comments directed to the Executive Committee.

4. Approval of Minutes

Chairman Crozier referenced that minutes from the February 1, 2017 Executive Committee meeting were distributed prior to the meeting and at the February 22, 2017 meeting of the Regional Commission. M. Taylor moved, seconded by D. Campbell to approve the minutes of the February 1, 2017 Executive Committee meeting. The motion passed unanimously.

5. New Business

a. FY 2018 Rural Transportation Work Program

Chairman Crozier presented the FY 2018 Rural Transportation Work Program and asked P. Mauney to provide an overview of the request. P. Mauney apprised that this is the annual Rural Transportation Work Program proposal to be submitted to VDOT and the Federal Highways

Administration for approval and reviewed the proposed tasks. D. Campbell asked for clarification on the funding sources. P. Mauney indicated that \$58,000 in funding was provided from FHWA through VDOT and the Regional Commission provides \$14,500 of in-kind match from local contributions during the course of the year.

P. McCulla moved, seconded by M. Taylor, to approve the resolution in support of the FY-2018 Rural Transportation Work Program. The motion passed by unanimous vote.

b. *Permanent Supportive Housing Contractual Position*

Chairman Crozier asked for P. Mauney and C. Zielinski to discuss the Permanent Supportive Housing Contractual position request. P. Mauney described an existing grant received by People Incorporated from the U.S. Department of Housing and Urban Development for 6 permanent supportive housing units in the region. Since the grant period began in December, Foothills Housing Network members including People Incorporated and Regional Commission staff have discovered that the effort to verify chronically homeless status for individuals to enter the program requires significant effort. People Incorporated is willing to contract with RRRC to complete the verification procedures. P. Mauney indicated that existing staff has the ability to complete the verification procedures required. However, he also indicated that a temporary employee would be needed to assist with some of the Foothills Housing Network Central Entry tasks, including phone and database tracking, and completing pre-qualification checklists.

D. Campbell moved, seconded by M. Taylor, to approve the Executive Director to enter into a contract with People Incorporated and to advertise for a part-time, temporary position to assist with Central Entry tasks. The motion passed by unanimous vote.

c. *Virginia Tourism Corporation Marketing Leverage Grant*

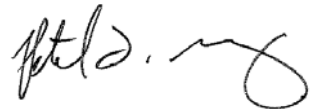
Chairman Crozier requested J. Biché to discuss this request from the Regional Tourism Committee. J. Biché indicated that the Tourism Committee has asked RRRC to serve as lead applicant on a Virginia Tourism Corporation Marketing Leverage Grant application to be used for additional marketing and website updates for the 'Tween Rivers Trail and The Virginia Piedmont. The request would be for \$10,000 and requires a 2:1 match from existing marketing budgets, which will be met by local tourism marketing budgets and regional tourism funds, as necessary.

D. Campbell moved, seconded by P. McCulla, to approve the application to the Marketing Leverage Grant program for up to \$10,000. The motion passed by unanimous vote.

6. Adjournment

With no additional business before the Executive Committee, the meeting was adjourned at 1:20 p.m. on a motion by P. McCulla.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director