



**Rappahannock Rapidan Regional Commission
 August 23 2017 Regular Meeting
 RRRC Board Room
 420 Southridge Parkway Suite 106, Culpeper VA 22701**

MINUTES

	Culpeper County		Town of Culpeper
	John Coates	X	Chris Hively
X	Steven L. Walker	X	Meaghan E. Taylor, Treasurer
	Fauquier County		Town of Gordonsville
	Christopher T. Butler	X	Robert K. Coiner, Vice-Chair
X	Paul S. McCulla		Town of Madison
	Madison County		Daniel A. Painter
	Daniel Campbell		Town of Orange
	Charlotte Hoffman		Martha Roby
	Orange County	X	Greg Woods
X	James P. Crozier, Chair		Town of Remington
X	R. Bryan David	X	Evan H. 'Skeet' Ashby
	Rappahannock County		Town of The Plains
	<i>Vacant</i>	X	Christopher R. Malone
	Roger Welch		Town of Warrenton
		X	Sean Polster
		X	Jerry Wood
			Town of Washington
			John Fox Sullivan

Others Present: Frank Bossio, New Pathways, Inc.; John McCarthy, Piedmont Environmental Council

Staff Present: Jenny Biché, Joseph Costello, Kristin Lam Peraza, Patrick Mauney, Terry Snead, Cathy Zielinski

1. Call to Order

Chairman Crozier called the meeting was called to order at 1:00 p.m.

2. Roll Call

The roll was called by the Executive Director.

3. Determination of a Quorum

A quorum was established.

4. Approval of the Agenda

E Ashby moved to approve the agenda, with a second from P McCulla. The motion carried unanimously.

5. Public Comment

There were no comments from the public.

6. Presentations and Special Recognition

a) New Pathways, Inc. Technical and Vocational Training

Mr. Frank Bossio, New Pathways, Inc. Board Member appeared before the Commission to discuss New Pathways' ongoing work in support of adult technical and vocational training, resulting from advances in technology that have created new, exponential learning opportunities. New Pathways is working to provide opportunities for adult technical education in such fields as machining, advanced manufacturing, welding, auto mechanics, HVAC, and other vocational fields. The organization has received support from Culpeper County via building improvements at the Carver School and is seeking additional partnerships with local employers, community colleges, and others in the region.

Commissioners discussed potential partnerships within the region. The Chairman thanked Mr. Bossio for his presence and presentation.

b) Upper Rappahannock Watershed Initiatives

John McCarthy with the Piedmont Environmental Council appeared before the Commission to discuss ongoing initiatives in the region and as part of proactive outreach to the local governments in the region. PEC has a goal of strategic land conservation, with underlying efforts to improve water quality, manage growth, restore wildlife habitats, preserve farmland, and to support effective farmland management practices. In addition, PEC has supported cultural heritage in the region, and has worked with partners to create and expand trail systems in various parts of its region.

Commissioners discussed various projects and programs with Mr. McCarthy and the Chairman thanked him for his time and efforts on behalf of the region.

c) Resolution of Thanks to Outgoing Commissioners

Chairman Crozier presented two resolutions recognizing the efforts on behalf of the Regional Commission by Mr. Daniel Campbell, who will retire from Madison County in September, and Ms. Deborah Keyser, who announced that she was leaving Rappahannock County in July. B David moved to approve both resolutions. R. Coiner seconded. The motion passed unanimously.

7. Approval of Minutes

Chairman Crozier presented the minutes of the June 28th meeting of the Regional Commission. S. Ashby moved to approve. M Taylor seconded. The motion passed unanimously.

8. Intergovernmental Review

There were no intergovernmental review items requiring Commission action.

9. Financial Reports

a) FY 2017 Final Revenues and Expenditures

Chairman Crozier presented the FY 2017 unaudited financial report through June 30, 2017. P Mauney indicated one adjustment for software expenses in support of the Hazard Mitigation project. R Coiner moved to approve. E. Ashby seconded. The motion passed unanimously.

b) FY 2018 YTD Revenues and Expenditures

Chairman Crozier presented the FY 2018 year to date financial report through July 31, 2017. P

Mauney referenced additional revenues received from expenses accrued in FY 2017 in support of the regional pet waste project. R Coiner moved to approve. E. Ashby seconded. The motion passed unanimously.

10. Executive Director's Report

Chairman Crozier asked P Mauney to provide the Director's report. P Mauney referenced upcoming events including a regional tourism committee workshop on October 3rd, a floodplain management workshop on October 11th, and the Annual Meeting scheduled for September 27th at Rock Hill Farm in Culpeper. Mr. John Martin will be the speaker on the subject of autonomous vehicles. P Mauney also noted that Commuter Services is working on an update to a commercial that runs on local cable and in movie theaters in the region, and that there may be opportunity for a follow-on video about the Regional Commission in the future.

11. Staff Updates

a) Smart Scale Transportation Prioritization Update

Chairman Crozier asked P Mauney to review potential changes to the Smart Scale process in follow-up to the discussion with Ms. Alison DeTuncq and Mr. John Lynch at the June meeting. P Mauney reviewed the proposed changes, including caps on the number of applications per applicant, and changes to the scoring criteria. Commission staff recommends support of the proposed changes to the Smart Scale procedure. For the criteria changes, Commission staff recommends that the proposed distressed area criteria be awarded on a sliding scale.

P Mauney asked for guidance on the Category weighting factor issue. Presently, the region is assigned to category C. However, discussions in 2015 when the initial category assignments were made, as well as in follow-up to the first two rounds of Smart Scale, have revealed interest in requesting an adjustment from Category C to Category D. Category D gives greater weight to safety and economic development.

Commissioners discussed the proposed changes. B David moved to request the Executive Director submit formal comments supporting the proposed changes to the Smart Scale program and to formally request that the Rappahannock-Rapidan region be adjusted from Category C to Category D in the Smart Scale weighting system. S Walker seconded. The motion passed unanimously.

b) Foothills Area Mobility System Volunteer Transportation Coordination

Chairman Crozier asked J Biché to discuss the FAMS volunteer transportation efforts. J Biché apprised that she and the FAMS One-call Center staff have worked with various volunteer transportation networks in the region, including the Care-a-Van program at Rappahannock-Rapidan Community Services, LOWLINC at the Lake of the Woods, VolTran in Fauquier County, Rapp Rides, Rapp Med Rides, and Rapp at Home in Rappahannock County, and the PATH Foundation to streamline volunteer recruitment via a single application. Interested volunteer drivers can now apply through one application and indicate organizations for which they are willing to serve as volunteers.

S Walker asked about whether there is outreach conducted for the One-Call Center, as well as the impact of Uber and Lyft in the region. J Biché responded that outreach has been a major part of the effort this year and a main factor in increased knowledge of the program. Uber and Lyft are starting to appear in the region, and staff is looking at other models that have successfully partnered with those organizations nationwide.

12. Grant Applications & Other Requests

a) Authorization of FY19 Dues Requests and Per Capita Rate

Chairman Crozier asked P Mauney to review the FY 2019 dues request and per capita rate. P Mauney

referenced the attachment with the agenda packets reflecting staff's recommendation for an unchanged per capita rate of \$0.83, and noted that the 2016 U.S. Census Bureau population estimates would be used for the FY 2019 and FY 2020 requests, in order to meet Fauquier County's two-year budget cycle.

P McCulla moved to approve the \$0.83 per capita rate and authorization for staff to submit budget requests to member jurisdictions for FY 2019. B David seconded. The motion passed unanimously.

b) Letter of Support for George Washington Carver Agriculture Research Center

Chairman Crozier presented item 12-B related to the Carver Agriculture Research Center grant application. P Mauney referenced the letter of support for the G.W. Carver Agriculture Research Center application to the Ohrstrom Foundation for work in support of the food enterprise center at the Carver School. He indicated that the Center has asked for the Commission to handle project management for the project, should the application be successful.

R. Coiner moved to approve the letter of support and for the Commission to serve in a project management role upon successful receipt of the grant. M Taylor seconded. The motion passed unanimously.

c) Executive Committee Vacancies

Chairman Crozier referenced two vacancies on the Executive Committee due to the departures of Mr. Campbell and Ms. Keyser. Tradition has been for the Executive Committee to have representation from each County, or a Town within each County. The by-laws do not specify a method for filling Executive Committee vacancies. After conferring with the Director, Chairman Crozier suggests waiting for the vacancies from Madison County and Rappahannock County to be filled and to allow the Counties and their respective Town representatives the opportunity to select a member to serve on the Executive Committee through the end of the term in February 2018. Should either County or its respective Town choose not to serve on the Executive Committee, the vacancy may be opened up to the remaining Commissioners. There was consensus among those present to follow the recommendation presented by the Chairman.

13. Closed session

No closed session was held.

14. Upcoming Meetings

Chairman Crozier referenced upcoming meetings listed on the agenda.

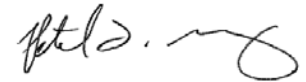
15. Regional Roundtable

Commissioners discussed items of interest from their localities.

16. Adjournment

Chairman Crozier adjourned the meeting at 2:51 p.m.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director
Drafted by Kristin Lam Peraza