



**Rappahannock Rapidan Regional Commission
 June 27, 2018 Regular Meeting
 RRRC Board Room
 420 Southridge Parkway Suite 106, Culpeper VA 22701**

MINUTES

	Culpeper County		Town of Culpeper
	John Coates	X	Chris Hively
X	Steven L. Walker	X	Meaghan E. Taylor, Treasurer
	Fauquier County		Town of Gordonsville
X	Christopher T. Butler	X	Robert K. Coiner, Vice-Chair
X	Paul S. McCulla		Town of Madison
	Madison County	X	William Lamar
	Amber Foster		Town of Orange
X	Jack Hobbs	X	Martha Roby
	Orange County	X	Greg Woods
X	James P. Crozier, Chair		Town of Remington
	R. Bryan David	X	Evan H. 'Skeet' Ashby
	Rappahannock County		Town of The Plains
X	Garrey W. Curry, Jr.		Christopher R. Malone
X	Roger Welch		Town of Warrenton
			Sean Polster
		X	Jerry Wood
			Town of Washington
			John Fox Sullivan

Others Present: Ann Jennings, Deputy Secretary of Natural Resources
Staff Present: Jenny Biché, Joseph Costello, Michelle Edwards, Kristin Lam Peraza, Jessi Mason, Patrick Mauney, Terry Snead

- 1. Call to Order**
Chairman Crozier called the meeting was called to order at 1:00 p.m.
- 2. Pledge of Allegiance**
- 3. Roll Call & Quorum Determination**
The roll was called by the Executive Director and a quorum was confirmed.

4. Agenda Approval

R. Coiner moved to approve the agenda as presented, 2nd by P. McCulla. The motion passed unanimously.

5. Public Comment

There were no comments from the public.

6. Presentations

a) Presentation: Chesapeake Bay Watershed Implementation Plan, Phase III

Chairman Crozier welcomed Deputy Secretary of Natural Resources Ann Jennings to the meeting. Ms. Jennings presented information on Phase III of the Chesapeake Bay Watershed Implementation Plan, noting that Virginia has been successful in meeting midterm goals for nitrogen and phosphorus load reductions, with many reductions coming from the wastewater and agriculture sectors. She also noted that success is evident in the economic health of the oyster and blue crab numbers, and the aquatic vegetation in the Bay. Sediment loads have not reached the mid-term goal. R. Coiner asked about increases in urban areas over time, and Ms. Jennings responded that there have been slight increases in urban and septic, which will be a focus area for Phase III.

Ms. Jennings also noted that recent guidance from the Environmental Protection Agency focuses greatly on Pennsylvania and the Conowingo Dam. There will be a separate appendix with requirements for Pennsylvania and the Conowingo Dam will have its own Watershed Implementation Plan to address the sediment load that can no longer be contained by the dam.

Ms Jennings referenced the upcoming engagement process and noted that RRRC staff are ahead of schedule with local engagement and thanked Ms. Edwards for her participation on the Chesapeake Bay Stakeholders Advisory Group, and noted that this is an important issue for Governor Northam and for the Secretary of Natural Resources.

The Chairman thanked Ms. Jennings for her presence and partnership with the Regional Commission.

7. Approval of Minutes

Chairman Crozier presented the minutes from the April 25, 2018 meeting. R. Coiner moved to approve the minutes, 2nd by G. Curry. The motion carried unanimously.

8. Intergovernmental Review

There were no intergovernmental review items requiring action by the Commission.

9. Financial Reports

a) FY 2018 YTD Revenues and Expenditures

Chairman Crozier asked P Mauney to review item 9A. P Mauney stated through 92% of the fiscal year, revenues were at 94% and expenses at 82%. Expenses would increase in June with three payrolls and various project expenses posting, but that the Commission would be net positive for the fiscal year. P Mauney noted two adjustments to the revenues – GO Virginia lower by \$3,500 and Town of Remington Zoning increase by \$1,000 – requiring an adoption of the amended budget.

R. Coiner moved to approve the amended FY 2018 budget, 2nd by J. Hobbs. The motion carried unanimously.

10. Executive Director's Report

Chairman Crozier asked P Mauney to provide the Director's report. P Mauney referenced several items for Commissioners' attention.

P Mauney reported that Kristin Lam Peraza would move into a new role with continued responsibility for Commuter Services to be combined with Mobility Coordination through the Section 5310 grant. There is an opening currently advertised for a Planning Assistant to provide support for Commuter Services, Foothills Housing Network, and administrative tasks. P Mauney also noted that Ms. Biché, Ms. Mason, and Ms. Vesperman have been active in working with Foothills Housing Network partners in addressing residents of the Cheswick Motel in Warrenton, where the structure was found to be unsafe for habitation.

Local projects completed in May and June included comprehensive plan assistance for Rappahannock County and the Town of Madison, CDBG planning grant application with Orange County, Water Supply and Solid Waste planning assistance for Madison County. Staff is also beginning an update to the regional bicycle and pedestrian plan in the next several months.

11. Staff Updates

a) Rappahannock-Rapidan Regional Hazard Mitigation Plan Update

Chairman Crozier asked P Mauney to review item 11A. P Mauney referenced presentation slides from the most recent meeting of the Regional Hazard Mitigation Steering Committee, and stated that the plan update was in draft form and open for public comment through June 29th. The Hazard Mitigation plan is a multi-jurisdictional plan and enables participating localities to maintain eligibility for various grant programs through the Federal Emergency Management Agency (FEMA). The five-year update process began last spring and included outreach and coordination with local emergency managers, planners, public works officials, and other stakeholders throughout the region.

P Mauney noted that the plan would be submitted to VDEM and FEMA for review in July and, following conditional approval, staff would be requesting resolutions of adoption from each participating jurisdiction and from the Regional Commission. P Mauney thanked Mr. Costello, Ms. Edwards, and Ms. Lam Peraza for their efforts in revising the plan.

12. New Business

a) Resolution of Support for FY 2020-2025 Smart Scale Applications by RRRRC

Chairman Crozier asked P Mauney to review items 12A and 12B regarding the third round of Smart Scale. P Mauney noted item 12A was a resolution endorsing the submission of three projects by the Regional Commission. The projects are each located in Fauquier County and meet Corridor of Statewide Significance criteria to be submitted by the Commission:

- Route 15/29 and Telephone Road Intersection Improvements
- Route 15/29 and Route 17 Interchange, Phase I at Opal
- Route 15/29 and Route 17 Interchange Construction at Opal

C. Butler moved to adopt the Resolution of Support for Regional Transportation Project applications to the FY 2020-2025 Smart Scale Prioritization Process, 2nd by E. Ashby. The motion passed unanimously.

b) Resolution of Support for FY 2020-2025 Smart Scale Applications to be submitted by Local Governments

P Mauney reviewed item 12B, noting that Fauquier County and the Town of Culpeper have identified the projects that they will submit to Smart Scale. For projects meeting a Corridor of Statewide Significance need, local governments must request a Resolution of Support from regional entities such as the Regional Commission. In the past, the Regional Commission has also provided resolutions supporting other local applications not located on Corridors of Statewide Significance. P Mauney also noted that a similar resolution would likely be considered at the August meeting for projects that may be submitted from other local jurisdictions once each locality has finalized its applications. The projects supported in the resolution were:

- Interstate 66, Exit 28 Redesign in Fauquier County
- US 15/29 and Route 651 (Freemans Ford Road) Alternative Intersection in Fauquier County
- Route 28 and Route 661 (Schoolhouse Road) Intersection Improvements in Fauquier County
- Route 55 and Route 709 Intersection Improvements in Fauquier County
- Route 3 and McDevitt Drive Intersection Improvements in the Town of Culpeper
- Route 3 and Route 15 Intersection Improvements in the Town of Culpeper

S. Walker moved to adopt the Resolution of Support for FY 2020-2025 Smart Scale Funding Applications by Local Governments in the Rappahannock-Rapidan Region, 2nd by G. Woods. The motion passed unanimously.

c) RRRC Annual Meeting & Leadership Awards Discussion

Chairman Crozier asked P Mauney to lead discussion on the Annual Meeting and Leadership Awards for 2018. P Mauney noted that the Annual Meeting is typically held in late September/early October and referenced possible dates in that time frame. C Hively indicated that there was a conflict with the ICMA conference on September 26th. P Mauney stated that he would follow up after the meeting with a proposed date. Commissioners were also asked to consider submitting nominations for the 2018 Government and Citizen leadership awards, as the Commissioners are likely aware of particularly deserving candidates in the region.

d) FY 2019 RRRC Meeting Schedule Resolution

Chairman Crozier presented the FY 2019 meeting schedule, noting that the December meeting would be held on the second Wednesday, and offering opportunity to adjust the meeting schedule.

R. Coiner moved to approve the meeting schedule as presented, 2nd by E. Ashby. The motion passed unanimously.

e) 2019 VACo Region 7 Legislative Platform Request

Chairman Crozier presented correspondence from VACo Region 7 Legislative Liaison Eldon James requesting review of legislative priorities for the 2019 General Assembly session and indicated staff's willingness to submit any regional priorities to Mr. James. Commission members requested the Executive Director invite Mr. James to an upcoming meeting to review and discuss.

f) FY 2019 Proposed Budget

Chairman Crozier presented the FY 2019 proposed budget and asked P Mauney to review. P Mauney noted that there were several changes from the preliminary budget submitted in April and clarified additional revenues to bring the budget to \$986,934. Operating expense line items that were reduced in the preliminary budget were restored with the additional revenues and two new expense items are also included for consideration. The first is for redesign of the Regional Commission website which is now nearly 15 years old and not easy to update. The second addition is for strategic planning and assessment of the organization with the potential to utilize a consultant to assess the Commission's overall position in the region, or to assist board members in identifying new priorities to guide development of the organization and work plan in the next 3 to 5 years.

Chairman Crozier noted that the Executive Committee met prior to the regular meeting to review the budget and overall finances and was supportive of the budget as presented. J Hobbs concurred.

J. Hobbs moved to approve the FY 2019 budget, 2nd by M. Taylor. The motion passed unanimously.

13. Closed Session

No closed session was held.

14. Upcoming Meetings

Chairman Crozier referenced upcoming meetings, including the August 22nd Regional Commission meeting.

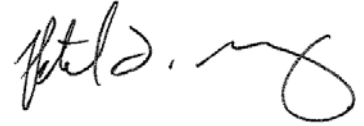
15. Regional Roundtable

Commissioners discussed items of interest from their localities.

16. Adjournment

R. Coiner moved to adjourn the meeting, 2nd by R. Welch. The Chairman adjourned the meeting.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director

(Drafted by Kristin Lam Peraza)